Windows 10

Create a Recovery Point

- o In the Cortana search area, type **create a restore point**. (yellow box) Choose to **Create a Restore Point.**

- o In pop-up window, select the **Create** button (Red box)
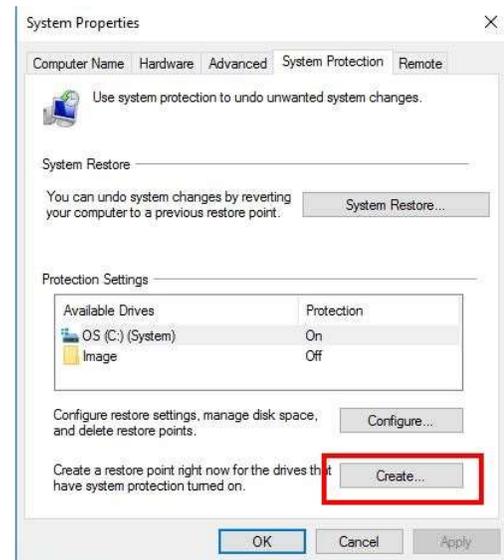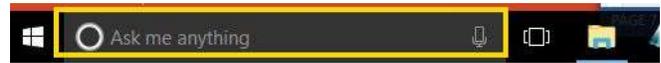
- o In the next window, enter a meaningful name for the restore point and click the **Create** button (Red Boxes)
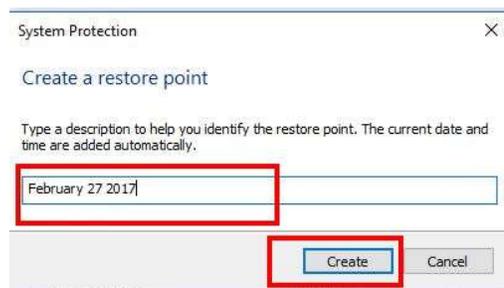
- o You will know when the restore point has been completed with the confirmation pop-up. Click the **Close** button.
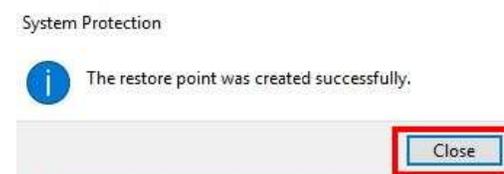
It important to do this to protect against a Windows update failure.